

## Jobvite Training Options

# Take advantage of Jobvite training opportunities, and take command of your recruiting technology.

At Jobvite, customers are our number one priority. We want you to get the greatest advantage from our solutions, as quickly as possible. That's why we supplement your implementation training with a variety of options for gaining in-depth expertise in the areas that matter to you most—accessible when and how you need.

### Learning Paths

For those who prefer self-paced study, Jobvite offers a guided directory of our best documentation and on-demand videos.

- Learning Paths are available in the Jobvite Community at no cost and are presented in a recommended sequence from Quick Start to Deeper Dive.
- Access them when it suits you, and get the level of detail you need to use your Jobvite applications quickly, extensively, and smartly.

### Training Webinars

Get up to speed on numerous Jobvite topics with info straight from our experts.

- Training Webinars are free of charge and are offered live each week on subjects that include new user training, new features, and best practices.
- Webinars are open to Administrators, Recruiters, and Hiring Managers.
- Unable to attend the live session? No worries. On-demand versions are always available

### Jobvite Boot Camps

Looking to become a Jobvite Expert? Boot Camps whip you into shape fast.

- These one-day certified training sessions provide in-depth instructions, best practices, product roadmap previews, and the opportunity to network with other Jobvite users.
- Following your Boot Camp, you're invited to take our Certification Exam and demonstrate your skill set.

### Personalized Training

Get customized training for your specific business needs.

- Personalized training sessions are delivered either live remote or on-site.
- You'll get exactly the help you're looking for, how and when it works best for your team.

# Key Components of Jobvite Training Options

## Learning Paths

Learning Paths are available in the following categories: Jobvite Hire Administrator, Recruiter, or Hiring Manager, and Jobvite Engage Recruiter. Information is optimally arranged to help you set priorities:

- **Quick Start:** Want to get going fast? Cover the basics of Jobvite in under 30 minutes.
- **Core Training:** Get more detail about the core functions of your specific role.
- **Deeper Dive:** Get to the heart of the features you want to explore, like Jobvite's comprehensive reporting platform.
- **Optional Materials:** Based on your user role, access relevant additional tools and information about related topics, such as OFCCP Compliance, rollout communications, and training presentations.

## Training Webinars

Training Webinars are available in two tracks: the New User Series, which is ideal to get new users ramped up quickly and cost effectively; and the Jobvite Feature Series, which ensures you are armed with knowledge of the latest Jobvite capabilities.

**New User Series** (offered on a regular basis for new users of Jobvite Hire). Topics covered include:

- **Getting Started with Jobvite (My Account):** Get your account set up the way you want it, including items such as your notification preferences and email signature field.
- **Sending Jobvites:** Learn about setting up Publisher for automatic updates, as well as how to electively send Jobvites via your social network(s) or email.
- **Managing Candidates:** Whether it is one at a time or using mass actions, learn about the tools you have to manage candidates through the hiring process and track them for future opportunities.
- **Managing Requisitions:** Learn best practices for requisition creation and management.
- **Additional Help:** Learn how to get the information you need by using the Jobvite Community and other resources.
- **Q&A:** Submit your questions throughout the session.

**Jobvite Hire Features Series** (offered on a periodic basis).

Learn about new features as they become available, as well as how to harness the power of underutilized features that your organization may benefit from adopting. Get the most value from your Jobvite investment!

For the complete schedule of upcoming webinars, please see [Jobvite Training Webinars](#) in the user Community.

**Jobvite Engage Innovation Series** (offered on a regular basis). Learn best practices and techniques to get the most from your Jobvite Engage sourcing system, from building your talent pipeline to managing contacts and campaigns. Get your questions answered by Jobvite Engage experts!

For the complete schedule of upcoming webinars, please see [Jobvite Engage Training Opportunities](#) in the User Community.

## Jobvite Boot Camps

These one-day certified training sessions deliver in-depth knowledge and the opportunity to network with peers. These sessions are open to Recruiters and Administrators (Jobvite Hire & Jobvite Engage) and will be taught in San Mateo, London, and Austin (2015). For more information on dates & pricing, visit <http://bit.ly/1sJGzY0>.

## Personalized Training

We're happy to build a training syllabus to your specific needs, delivered either live remote or on-site training. Remote Training can be procured in 1-hour increments; on-site training is available in half-day increments. Please contact Jobvite for more details on pricing.

Standard offerings include the following topics:

- Recruiter Training
- Hiring Manager Training
- Administrator Training
- General Employee Training

To discuss your personalized training option needs, please contact your Jobvite Sales Representative or Account Manager. Alternately, email us at [JobviteCares@jobvite.com](mailto:JobviteCares@jobvite.com).