



Onboard New Hires Faster. Retain Them Longer

Congratulations! You've successfully recruited a new employee. Now, the onboarding process begins. According to the Society of Human Resource Management, the faster a new hire feels productive, the happier they are and the longer they will stay at your organization. We all know that "fit" happens within the first three weeks of a job, so your goal is to make them feel that they made the right decision to join on day one.

Jobvite Onboard does just that. It provides a centralized location for recruiters, HR professionals, hiring managers, IT and facilities personnel, and new hires to coordinate, communicate, and complete onboarding activities with ease. Because it is built natively within the Jobvite Platform, you can immediately launch onboarding from within the candidate workflow in Jobvite Hire, our ATS solution, eliminating the need for complex and costly IT integrations.

Avoid Employee Buyer's Remorse With an Inviting Onboarding Experience

- Bring a structured, consistent onboarding experience for all new employees with streamlined onboarding workflows that ensure all new hires understand important company information, policies, and guidelines.
- Make them feel welcome with a branded engaging new hire portal and inspiring messages from the leadership team.
- Pre-populate your new hire portal with a checklist of orientation tasks, forms such as direct deposit, emergency contacts, etc., with due dates, and reminders that let them track progress along the way. Hiring managers, onboarding teams, and other interested parties can stay informed on progress and address any roadblocks quickly.

Reduce the Cost and Hassle of the Typical Onboarding Process

- Establish a paperless process where information is completed digitally and stored in a secure environment reducing onboarding costs.
- Set up multiple onboarding portals, customize onboarding workflows to tailor the experience for a specific job type, location or department and automate tasks such as assigning desk, computer, badge etc. No more countless emails to various stakeholders and managing these tasks in spreadsheets.
- Get an overview of all new hire onboarding status, so you can identify ways to improve time to productivity and achieve employee retention goals.



Shorten Time to Productivity with Mobile Onboarding

The new hire portal is completely mobile optimized, making it convenient for new hires to complete tasks anywhere and anytime. Even better, the mobile and desktop experiences are synced in real time enabling new hires to pick up tasks where they left off and easily switch between devices.

Compliance is Built Right In

Jobvite Onboard has over 140 government compliance forms available right out of the box—including Federal, State and Local W4 or tax withholding forms—eliminating manual data entry and costly data entry errors. Also, State and Local tax withholding forms are determined automatically based on new hire's residential and work location.

Employee Data is Safe with Enterprise-Grade Security Technologies

Jobvite's onboarding solution is built with enterprise-grade security features that utilize best-of-breed monitoring, encryption, and data privacy technologies—at a level that far exceeds other offerings in the market. So, you can rest assured that your employee information is safe and secure.

Key Features of Jobvite Onboard

- Branded, multiple onboarding portals
- Unlimited onboarding workflows
- 25+ out of the box HR forms such as emergency contact info, direct deposit and more
- Robust task management
- Completion status and progress overview by new hire, by task
- Automated email notifications to observers (ex. hiring managers) to track progress
- Mobile-optimized user experience for new hire
- Synced mobile and desktop user experiences
- In-task communication support
- Supports international languages (English US, English UK, French, French Canadian, German, and Spanish)
- Enterprise-grade security
- Supports HRIS integration

Award-Winning Support:

- Our customer support team is accessible via in-product chat, web, email, telephone and social channels
- Designated account management available

Get in Touch!

For more information on Jobvite Onboard, contact sales@jobvite.com.